Appendix 9 Declaration of compliance for Food booths

1. Instructions:

- This appendix shall be completed by each **food booth.**
  A food booth is here defined as smaller, temporary or semi-permanent stands where food and beverages are prepared, sold to the venue guests, typically a café with limited menus and quick-serve items as "grab and go".
- One appendix shall be completed for each food booth service supplier.
- The purpose of this appendix is to document compliance with the requirements applicable to food and beverage services operating at the venue.
- The completed appendix shall be signed by an authorised representative of the service.
- Where a requirement specifies that additional documentation must be provided, such documentation shall be enclosed together with this appendix.
- If the food booth service is certified with the Nordic Swan Ecolabel and the requirement text states that Nordic Swan Ecolabelled food services fulfil the requirement, a copy of the licence or licence number may be provided instead of further documentation.

2. Applicant or responsible service information

Name of the food booth: _____

Type of service/food booth (description): _____

Operated by (venue or external supplier): _____

Date: _____

3. Declarations

Req.	Declaration and documentation requirement	Yes	No	N/A	Supporting documentation enclosed	Descriptions and comments
O8	O8 Energy devices and equipment: Confirmation that all refrigerators and coolers used by the food service are closable.	☐	☐	☐		

Req.	Declaration and documentation requirement	Yes	No	N/A	Supporting documentation enclosed	Descriptions and comments
O16	O16 Organic food Finland, Iceland, Norway and Sweden: Documentation/calculation showing the limit value is met. Denmark: Documentation/calculation of the estimated purchase of food, showing that the limit value is met. The documentation for the purchases of all food and beverages (both organic and non-organic foods) must be available in case of inspection from Fødevarestyrelsen. Denmark: If only external suppliers: Documentation showing 30% organic food and beverage from the three largest external restaurants and food booths.	☐	☐	☐		
O17	O17 Organic beverage : Documentation showing at least one organic option at all serving points offering beer or wine.	☐	☐	☐		
O18	O18 Vegetarian dish: Copy of the planned menu, or a description of how the requirement to offer at least one vegetarian dish is fulfilled.	☐	☐	☐		
O20	O20 Certified coffee and tea: A calculation demonstrating that at least 80% of the total coffee and tea purchase fulfils the requirement, as well as documentation regarding certification. If the venue buys raw materials through direct trade, please upload documentation/information showing compliance with the requirement.	☐	☐	☐		
O21	O21 Palm oil in frying oil: Documentation showing that palm oil is not used in frying oils.	☐	☐	☐		
O24 O25 O26	O24 Ecolabelled cleaning, dishwashing and laundry products, and O25 Air fresheners, and O26 ECA water, ozone water and other disinfection: Completed and signed Appendix 6.	☐	☐	☐		

Req.	Declaration and documentation requirement	Yes	No	N/A	Supporting documentation enclosed	Descriptions and comments
O28	O28 Food waste Copy of the food waste policy showing the requirement is met.	☐	☐	☐		
O29	O29 Ban on single-use portion packaging: Confirmation that no single-use portion packaging is used in the serving of food and beverages. Documentation supporting the use of any exemption, if relevant.	☐	☐	☐		
O30	O30 Reusable tableware Confirmation that only reusable tableware is used at permanent service areas when seating capacity is less than 500 guests.	☐	☐	☐		
O31	O31 Serving solutions for takeaway Overview of all the disposable items that will be used for serving takeaway food and beverage, with information about the ingoing materials, and the Nordic Swan Ecolabel licence number, if relevant. Exempted disposable items purchased must also be shown in the overview. If PLA disposables are used: Declaration of certification according to DIN EN 13432, and an agreement with an industrial composting facility. Additionally, an agreement with a partner to reuse the compost for soil improvement.	☐	☐	☐		

4. Additional information and exemptions

Use this section only where clarification is needed or where an explicit exemption in the criteria is used. Supporting documentation required by the relevant requirement must be enclosed.

Requirement	Exemption / clarification	Relevant for	Supporting document enclosed

5. Signature

Place and date	Company
Responsible person, job title	Signature of responsible person
Telephone	Email